

## Dr. MLK Parade Application

Saturday, January 21, 2023 | 11:00am - 12:00pm

Haines City Northeast Revitalization Group, Inc.

(863) 852-5160 or (863) 421-3720

**Deadline to apply: 1/13/2023 at 5PM or UNTIL FULL.**

**Space is LIMITED and will be accepted upon a first come, first served basis.**

**Mandatory Meeting: 1/19/2023**

Name of Organization:

Contact Person:

Mailing Address:

City/State/Zip:

Cell Phone Number:

Organization Phone Number:

Email:

**Description of Entry: Limit of 3 Units/Vehicles per Entry**

Type of Entry/Unit:	Float	Marching Unit	Vehicle	Horses: # of Horses:	(Max of 5 Horses per Unit)
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Vehicle Make/Model:

Vehicle Length:

Vehicle Make/Model:

Vehicle Length:

Vehicle Make/Model:

Vehicle Length:

Type of Trailer:

Size of Trailer:

Number of People Riding Float:

Number of People Walking:

**TOTAL Length of Entry:** *(Including everything from the front bumper to the last participant):*

*(Space is limited, so it is EXTREMELY important to put accurate measurements of space needed.)*

**Will your unit have any type of music or noise?**      Yes      No

If YES, please list artists & songs:

**Items being handed out** *(Example: Candy, Flyers, Flags, etc.):*

**Application must be completely filled out and accompanied by the entry fee. Your application will not be accepted and will be returned if information is missing. You may mail your completed application and payment payable to:**

Haines City Northeast Revitalization Group – Attn: Dr. MLK Parade

P.O. Box 492

Haines City, FL 33844

**All Fees Are Non-Refundable**

**No Carryovers**

**No Rain Date Is Planned For the Event**

## Parade Applicant's Agreement

### RULES & REGULATIONS:

- The parade begins promptly at 11:00 AM. All participants need to plan to arrive no later than 9:30 PM to insure that they have time to find their line-up spot and ready to begin on time.
- Please let your participants and parents know that they will not be allowed through the barricades or into the staging area for drop off. Their vehicle will not be allowed through, unless they have a line-up number in their window.
- All music must be approved by the Northeast Revitalization Group. It must be Christmas/Holiday related, and no vulgar or offensive music and dancing that goes against *family values* will be tolerated.
- Participants that would like to pass out candy, flyers, or other objects must have individuals walking beside the unit. All items being handed out must be approved by the Northeast Revitalization Group. *No candy is to be thrown from any unit.*
- Each application contains a unit description. This must be completed as accurately as possible. Should your description change, you have an obligation to update the Northeast Revitalization Group's Special Events staff.
- All entries **MUST** be decorated with a Martin Luther King, Jr. theme. This includes vehicles pulling an entry. Entries are encouraged to make their unit fire and rain resistant. Floats must be equipped with a working fire extinguisher.
- Signs and posters must be constructed in a professional manner keeping with the holiday theme.
- No open flames or spark producing devices will be allowed.
- All children, whether walking or riding on a unit, must have adult supervision.
- Drivers of units **MUST** carry a valid Florida Driver's license and proof of insurance. All occupants in a vehicle must remain in the vehicle at all times and vehicle doors must remain closed.
- Alcoholic beverages and smoking are prohibited at all times, including at the line up area and along the parade route. Once the parade begins, eating is prohibited.
- Following the parade, **do not stop to unload at the end of the parade. Please follow the route into the exit given by the MLK Team.**
- Horse units: Entries **MUST** have designated clean up personnel with the proper clean up equipment. Failure to provide this service will result in the entries disqualification.
- Any participant who fails to comply with the request of law enforcement officials or City personnel will be removed immediately from the parade.
- The line-up of each entry will be determined solely by N.E.R.G. and the Parks & Recreation Department. Placement of the line-up is based upon the needs of the applicants. For example, we cannot place animals in front of a marching band or loud music.
- All entrants are required to have one person attend the mandatory meeting. The meeting will be held at the Oakland Neighborhood Center Band Room. You will receive your entry number, line up information, and discuss the rules and regulations. Any questions or objections concerning placement should be directed to the N.E.R.G. MLK Committee following the meeting. No changes will be made to the line-up the day of the parade.
- Units may **NOT STOP** at any time during the course of the parade.

- **Waiver of Liability forms will be required from each organization covering all parade participants, whether walking or riding, from their group.** Forms will be collected the night of the participants meeting. Your group will not be allowed to participate, if a waiver is not on file.

**Haines City Parks & Recreation Department and Haines City Northeast Revitalization Group, Inc. reserves the right to reject any business without reason.** The undersigned agrees that (s)he has read and understood the rules and regulations of the event and will be able to comply with all of the rules and regulations described. The undersigned understands noncompliance will result in removal of the activity from the area and future parades and/or special events. The undersigned also agrees to indemnify and hold harmless the Haines City Northeast Revitalization Group, Inc., the City of Haines City, the Parks and Recreation Department, staff and/or volunteers and the building owners and tenants of any/all liabilities.

*Please Initial*

Printed Name:

Signature:

Date:

**Office Use Only**

Date Received:Payment Amount:Payment Method:In system:

Staff:Date Approved/Confirmation:Date Denied & Returned: