

**ORDINANCE NO. 16-1529**

**AN ORDINANCE OF THE CITY OF HAINES CITY, FLORIDA; PERTAINING TO THE BUDGET; REALLOCATING AND REAPPROPRIATING MONIES FOR GENERAL FUND EXPENDITURES, AND WATER AND SEWER FUND EXPENDITURES FOR THE FISCAL YEAR 2015-2016; PROVIDING FOR ALL OTHER ITEMS IN THE BUDGET OF EXPENSES TO REMAIN UNCHANGED; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, on September 17, 2015, the City of Haines City adopted Ordinance No. 15-1511 appropriating and allocating monies for the payment of municipal expenditures as designated in the Budget of Expenses adopted by the City for the fiscal year 2015-2016; and

**WHEREAS**, due to unanticipated municipal activities and additional revenues, it has become necessary to reallocate and reappropriate certain budgeted expenditures.

**NOW, THEREFORE, BE IT ENACTED BY THE CITY COMMISSION OF THE CITY OF HAINES CITY, FLORIDA:**

**Section 1. Reappropriated Revenue.** The revenue received by the City of Haines City, Florida, from the sources of revenue identified in Exhibit "A" and not otherwise allocated or pledged are hereby reappropriated and redesignated for the payment of general fund expenditures, and water and sewer fund expenditures incident to the operation of the said City in all governmental functions and capacities, as the same are designated, adjusted and set forth in the reallocation of funds for the fiscal year 2014-2015, attached hereto as Exhibit "A" and made part hereof by reference.

**Section 2. All Other Budget Expenses to Remain Unchanged.** All other provisions of Ordinance No. 15-1511, and the 2015-2016 budget of expenses which are not in conflict with this or any part of this Ordinance shall remain unchanged and in full force and effect.

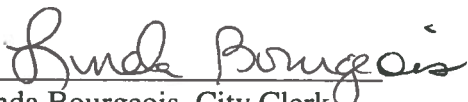
**Section 3. Repeal of Ordinances in Conflict.** All other ordinances of Haines City or portions thereof which conflict with this or any part of this Ordinance are hereby repealed.

**Section 4. Severability.** If any provision of this Ordinance or the application thereof is held invalid, such invalidity shall not affect the other provisions or applications of this Ordinance which can be given effect without the invalid provisions or application, and to this end the provisions of this Ordinance are hereby declared severable.

**Section 5. Effective Date.** This Ordinance shall become effective immediately upon its passage as a non-emergency ordinance at two scheduled meetings of the City Commission of the City of Haines City, upon its approval and adoption by said Commission, and when certified as to passage.

**INTRODUCED AND PASSED** on first reading in regular session of the City Commission of the City of Haines City, this 7<sup>th</sup> day of April 2016.

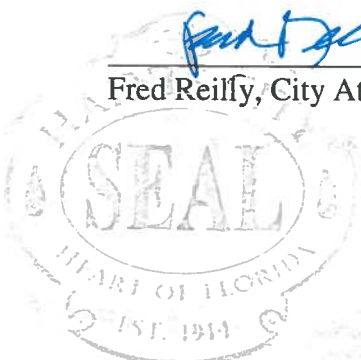
**ATTEST:**

  
Linda Bourgeois, City Clerk

**APPROVED:**

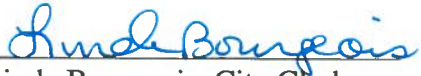
  
Kenneth Kipp, Mayor-Commissioner

  
Fred Reilly, City Attorney

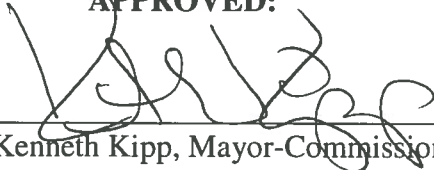


**PASSED** on second and final reading by the City Commission of the City of Haines City, Florida, in regular session this 21<sup>st</sup> day of April 2016.

**ATTEST:**

  
Linda Bourgeois, City Clerk

**APPROVED:**

  
Kenneth Kipp, Mayor-Commissioner

**APPROVED AS TO FORM AND CORRECTNESS:**

  
Fred Reilly, City Attorney

**CITY OF HAINES CITY  
GENERAL FUND - BUDGET AMENDMENT  
FOR FISCAL YEAR 2015/2016**

| GENERAL FUND<br>FUND 001                               | ADDITIONAL<br>REVENUE<br>ESTIMATES |                                       | APPROPRIATION    |
|--|------------------------------------|---------------------------------------|------------------|
| <b>UNDESIGNATED FUND BALANCE</b>                       |                                    | <b>FINANCE - 513</b>                  |                  |
| 389.100  | 55,240                             | 12.10 REGULAR SALARY AND WAGES        | 45,000           |
|  |                                    | 21.10 FICA TAXES                      | 3,445            |
|  |                                    | 22.10 RETIREMENT CONTRIBUTIONS        | 6,795            |
| <b>UNDESIGNATED FUND BALANCE</b>                       |                                    | <b>OTHER GENERAL GOVERNMENT - 519</b> |                  |
| 389.100  | 11,685                             | 49.10 OTHER CURRENT CHARGES           | 11,685           |
| <b>UNDESIGNATED FUND BALANCE</b>                       |                                    | <b>OTHER GENERAL GOVERNMENT - 519</b> |                  |
| 389.100  | 42,500                             | 49.20 CONTINGENCY                     | 42,500           |
| <b>INSURANCE PROCEEDS</b>                              |                                    | <b>BUILDING MAINTENANCE - 20-519</b>  |                  |
| 369.100  | 3,010                              | 46.10 REPAIR AND MAINTENANCE          | 3,010            |
| <b>INSURANCE PROCEEDS</b>                              |                                    | <b>POLICE - 521</b>                   |                  |
| 369.100  | 300                                | 46.10 REPAIR AND MAINTENANCE          | 300              |
| <b>DESIGNATED FUND BALANCE</b>                         |                                    | <b>FIRE - 522</b>                     |                  |
| 389.110  | 481,085                            | 64.10 CAPITAL OUTLAY                  | 481,085          |
| <b>DESIGNATED FUND BALANCE</b>                         |                                    | <b>BUILDING - 524</b>                 |                  |
| 389.110  | 71,000                             | 31.10 PROFESSIONAL SERVICES           | 71,000           |
| <b>UNDESIGNATED FUND BALANCE</b>                       |                                    | <b>TRANSPORTATION - 541</b>           |                  |
| 389.100  | 28,750                             | 34.10 OTHER SERVICES                  | 28,750           |
| <b>POLK CO LIBRARY COOPERATIVE</b>                     |                                    | <b>LIBRARY - 571</b>                  |                  |
| 338.110  | 16,000                             | 46.10 REPAIR & MAINTENANCE            | 1,500            |
|  |                                    | 47.10 PRINTING & BINDING              | 1,200            |
|  |                                    | 48.10 PROMOTIONAL ACTIVITIES          | 500              |
|  |                                    | 55.10 TRAINING                        | 200              |
|  |                                    | 66.10 LIBRARY MATERIALS               | 12,600           |
| <b>TOTAL ADDITIONAL REVENUE<br/>AND APPROPRIATIONS</b> |                                    |                                       |                  |
|  | <b>\$709,570</b>                   |                                       | <b>\$709,570</b> |

**CITY OF HAINES CITY  
 WATER & SEWER FUND - BUDGET AMENDMENT  
 FOR FISCAL YEAR 2015/2016**

|                                   |                                    |               |
|-----------------------------------|------------------------------------|---------------|
| WATER &<br>SEWER FUND<br>FUND 401 | ADDITIONAL<br>REVENUE<br>ESTIMATES | APPROPRIATION |
|-----------------------------------|------------------------------------|---------------|

|                          |       |                                      |
|--------------------------|-------|--------------------------------------|
| <b>RETAINED EARNINGS</b> |       | <b>UTILITY BILLING - 513</b>         |
| 389.900                  | 6,140 | 12.10 REGULAR SALARY AND WAGES 5,000 |
|                          |       | 21.10 FICA TAXES 385                 |
|                          |       | 22.10 RETIREMENT CONTRIBUTIONS 755   |

|  |                |                |
|--|----------------|----------------|
| <b>TOTAL ADDITIONAL REVENUE<br/>AND APPROPRIATIONS</b> | <b>\$6,140</b> | <b>\$6,140</b> |
|--|----------------|----------------|



# HAINES CITY

WWW.HAINESCITY.COM

## **CITY MANAGER MEMORANDUM**

**To:** The Honorable Mayor and City Commissioners  
**Through:** Jonathan Evans, City Manager  
**From:** Kari Giddens, Interim Finance Director  
**Date:** April 7, 2016  
**Subject:** Reallocating & Reappropriating Monies for Fiscal Year 2015-2016

### **Introduction**

The intent of this item is to adopt an Ordinance for the purpose of reallocating and reappropriating monies for the Fiscal Year 2015-16 Budget.

### **Background**

Florida Law requires that the City allocate and appropriate any new funds received and/or funds transferred that were not previously appropriated in the budget. The attached Exhibit A of the Ordinance details the revenues, funding sources and how the funds were expended. Below is a summary of the appropriations that need to be made in the Fiscal Year 2015-16 Budget.

### **General Fund:**

#### *Finance:*

- 1) Undesignated fund balance for sick/vacation payouts in the amount of \$55,240.

#### *Other General Government:*

- 2) Undesignated fund balance for the write-off of bad debt related to the Employee Personal Technology Purchasing Program in the amount of \$11,685.
- 3) Undesignated fund balance for general fund contingency in the amount of \$42,500.

#### *Building Maintenance:*

- 4) Insurance proceeds for repairs due to vehicle damage in the amount of \$3,010.

#### *Police:*

- 5) Insurance proceeds for repairs due to vehicle damage in the amount of \$300.

#### *Fire:*

- 6) Designated fund balance for pumper truck in the amount of \$481,085.

#### *Building:*

- 7) Designated fund balance for private provider of building inspection services in the

amount of \$71,000.

*Transportation:*

- 8) Undesignated fund balance for the inmate crew in the amount of \$28,750.

*Library:*

- 9) Polk County Library Cooperative (PCLC) funding for library purposes in the amount of \$16,000.

**Water and Sewer Fund:**

*Utility Billing:*

- 1) Unrestricted retained earnings for sick/vacation payouts in the amount of \$6,140.

**Organizational Goal(s)**

This item is consistent with the organizational goal to develop and maintain fiscal policies based on program and performance measures while engaging community involvement.

**Budget Impact**

The impact as a result of this request is an increase to the overall Fiscal Year 2015-16 Budget in the amount of \$715,710 as detailed in the summary above.

**Recommendation**

Staff recommends adoption of the Ordinance on first reading for the purpose of reallocating and reappropriating monies for the Fiscal Year 2015-16 Budget.

**Attachments:**

- a) Ordinance 16-XXXX Budget Adj for FY 15-16 (DOCX)
- b) MID YEAR 15-16 (PDF)