

# NOTICE OF COMMENCEMENT

STATE OF FLORIDA:  
COUNTY OF POLK:

The undersigned hereby informs all concerned that improvements will be made to certain real property, and in accordance with section 713, he Florida Statutes, the following information is stated in this NOTICE OF COMMENCEMENT.

1. Description of property: \_\_\_\_\_
2. General description of improvements: \_\_\_\_\_
3. Owner Information:
  - a. Name and address: \_\_\_\_\_
  - b. Interest in property: \_\_\_\_\_
  - c. Name and address of fee simple titleholder (if other than Owner): \_\_\_\_\_
4. Contractor Information:
  - a. Name and address: \_\_\_\_\_
  - b. Contractor phone number: \_\_\_\_\_
5. Surety:
  - a. Name & address: \_\_\_\_\_
  - b. Phone address: \_\_\_\_\_
  - c. Amount of bond \$: \_\_\_\_\_
6. Lender's phone number: \_\_\_\_\_
7. Persons within the State of Florida designated by Owner upon whom notices or other documents may be served as provided by Section 713.13 (1) (a)7., Florida Statutes:
  - a. Name: \_\_\_\_\_
  - b. Phone number: \_\_\_\_\_
8. In addition to himself or herself owner designates the following person to receive a copy of the Lienor's Notice as provided in Section 713.06(2)(b), Florida Statutes.
  - a. Name and address: \_\_\_\_\_
  - b. Phone number: \_\_\_\_\_
9. Expiration date of notice of commencement (the expiration date is 1 year from the date of recording unless a different date is specified)  
\_\_\_\_\_

Verification Pursuant to Section 92.525, Florida Statutes

X \_\_\_\_\_  
*Signature of Owner or Owner's Authorized Officer/Director  
Partner/Manager*

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, by

\_\_\_\_\_

Personally Known \_\_\_\_\_ or Produced Identification \_\_\_\_\_

Id type and # \_\_\_\_\_ Expired: \_\_\_\_\_

(Stamp)

\_\_\_\_\_  
*(Signature of Notary Public-State of Florida)*

\_\_\_\_\_  
*(Print, Type or Stamp Commissioned Name of Notary Public)*

**WARNING TO OWNER: ANY PAYMENTS MADE BY THE OWNER AFTER THE EXPIRATION OF THE NOTICE OF COMMENCEMENT ARE CONSIDERED IMPROPER PAYMENTS UNDER CHAPTER 713, PART I, SECTION 713.13, FLORIDA STATUTES, AND CAN RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY. A NOTICE OF COMMENCEMENT MUST BE RECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR ANY ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT. THE GIVING OF A NOTICE OF COMMENCEMENT IS EFFECTIVE UPON THE FILING OF THE NOTICE IN THE CLERK'S OFFICE. THE OWNER MUST SIGN THE NOTICE OF COMMENCEMENT AND NO ONE ELSE MAY BE PERMITTED TO SIGN IN HIS OR HER STEAD.**