



HAINES CITY

POSITION ANNOUNCEMENT

POSITION TITLE: Pipeline Repair Lead

DATE OPENED: 12/07/16

DEPARTMENT: Utilities

HIRING RANGE: \$14.64 to \$21.96 (Hourly DOQ)

POSITION FUNCTION: Under the direction of the Utilities Maintenance Supervisor, performs duties necessary to support the Maintenance Division installing, maintaining, repairing and/or modifying water pipelines, mains, wells, flush boxes, meters and hydrants; and wastewater pipelines, mains and manholes.

ESSENTIAL DUTIES:

1. Performs duties necessary to support the Maintenance Division by serving as a lead pipeline repair technician. Responsible for planning, coordinating and supervising the inspection, installation, maintenance, repair and/or modifying water pipelines, mains, wells, flush boxes, meters and hydrants; and wastewater pipelines, mains and manholes.
2. Performs duties for installing, maintaining, repairing and/or modifying wastewater pipelines, mains, systems, and manholes. Duties include, but are not limited to, video inspection and recording of lines; line flushing; backflow testing and protection, and line installation, maintenance and repair.
3. Performs duties to plan and implement preventative and routine maintenance schedules. Duties may include, but are not limited to, plan review, project management and site work inspections (e.g. underground water, wastewater, reuse, storm pipe lines, silt fence, lime rock, asphalt installations, etc.). Responsible for maintaining maintenance and inventory records, and inventory control.
4. Performs heavy equipment operation in a safe and efficient manner. Responsible for line locates and fiber optic installation and location.
5. Performs additional duties as assigned.

KNOWLEDGE/SKILLS/ABILITIES: Required knowledge and experience is normally obtained through the completion of a curriculum resulting in either a High School Diploma or GED, and three (3) to five (5) year works related experience in Construction, Plumbing, Pipeline Repair and Maintenance or related field is required. Must exhibit attention to detail, accuracy, and safety. Must be able to communicate and present oneself in a professional manner. Must be able to understand and comprehend technical instructions and manuals. Ability to read, interpret and understand schematics, blue prints and mechanical drawings/renderings. Ability to understand and follow written or verbal instructions and/or directions. Ability to read, write and keep logbooks, inventory records, logbooks, purchase orders and work requests. Ability to establish and maintain effective working and professional relationships with City employees and officials, and the general public. Ability to work under high demands, short time constraints, and pressure of a fast paced work environment. Ability to be on-call and call-out. Ability to properly operate heavy equipment. Thorough knowledge of pipeline repair and installation. Thorough knowledge of work place safety practices and procedures, to include but not limited to, lockout/tagout, trench safety and construction, sewer gas safety, etc. Must possess a Valid Florida Class B Commercial driver license. Must pass applicable pre-employment testing and background and credit checks.

All applicants must complete an employment application and submit it to the City of Haines City Human Resources Department in order to be considered for employment. Applications and job announcements are available at www.hainescity.com. Position is considered "Open Until Filled", unless otherwise specified.

Our Mission

"Our team of professionals will provide our residents and business community with the highest quality services in a fiscally responsible manner through cooperation, strong ethical leadership with a lifelong commitment to enriching lives."

P.R.I.D.E.

Professionalism • Responsiveness • Integrity • Diversity • Ethics